

Dodge City Public Library Board of Trustees

Minutes, June 2010

The Dodge City Public Library Board of Trustees met for their regular meeting on Tuesday, June 22, 2010 at 4:00 p.m. in the Lois Flanagan Meeting Room of the Library. Members attending were: Beulah Jones, John Smithhisler, Cecilia Dominguez, Dennis Scheck, Juan Ferreiro, Larry Burke, Cathy Reeves and Marie Gall. Esther Abbey was absent.

Chair Dennis Scheck opened the meeting. He asked if there were any additions to the agenda. No additions were made. Beulah made a motion to approve the agenda as mailed. Cecilia seconded the motion. The motion carried.

The consent calendar was presented for approval. Dennis asked if anyone had questions about any item on the consent calendar. Cathy gave some additional information regarding checks listed and added one more check for new front door glass in the amount of \$591.92. Cecilia made a motion to approve the consent calendar consisting of the budget summary as of May 31, 2010, Minutes of the May 25, 2010 meeting and the bills for the month of June. John seconded the motion. The motion carried.

A packet of information regarding the Capital Improvement Project was mailed to all board members. The project includes the cost of a custom built circulation desk, carpet for the desk area, electrical work if needed, 3 new detection units and 4 small computers for a total of \$29,360 to \$31,360. Two bids/quotes were received for the desk and only one bid for carpet. The cost to replace the detection units is approximately \$10,000 and the smaller computers are approximately \$340 each.

Following some discussion among board members it was agreed that one of the desk bids was not a firm bid it said approximately, however it was from a local bidder, the other bid was from an out of town firm. Most board members felt that staying with a local company was wise, but since the bids were difficult to compare, members asked Cathy to ask both bidders for more information such as more description of materials to be used for comparing bids and that each have a firm bid with an estimated start and finish date. John made a motion to approve the project with a cost not to exceed \$31,360.00. Juan seconded the motion. The motion carried. Cecilia made a motion that Cathy get more bid information from the two bidders and that both bidders specify a firm bid and time frame for the job. Larry seconded the motion. The motion carried. Cathy will e-mail both bidders for the requested information and forward the information to board members, for a mailed vote.

In other business, Cathy reported that the 2011 budget request had been sent to the City; however there is no word on it at this time. Linda Castleman is leaving her position as Technical Services Assistant this week. Interviews have been conducted and an offer made to one of the applicants, who is from Atchison, KS and has a Masters of Library Science degree. She will begin on July 12, 2010. Cathy also announced that Christopher Dressler the Technology Specialist for the library will have been employed at the library 5 years next month. It was reported that some gang graffiti was in the men's

restroom on one of the stall doors. A police report was filed. The door has been removed and will be repainted.

There was some discussion regarding the July meeting, which is very close to Dodge City Days and members are very busy. Beulah made a motion to not have a July meeting and the bills can be approved by a mailed vote. Cecilia seconded the motion. The motion carried. Beulah made a motion to adjourn. Larry seconded the motion. The meeting was declared adjourned at 5:00 p.m.

The next meeting will be at 4:00 p.m. on August 24, 2010.

Dennis Scheck, Board Chair

Marie Gall, Recorder